



## Board Meeting Minutes

Friday, June 17, 2005  
9 am

### Metro DC Chapter

ICFmetroDC.com

#### Board of Directors

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##### Past President

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The meeting was called to order at 9:05 am. The meeting was held via conference call.

#### In attendance:

President: Marshall Brown  
Secretary: Jon Hockman  
Prof Development: Susan Braverman  
Membership: Ed Modell  
At Large: Susan Samakow

#### I. Approval of Minutes

Moved and seconded to approve the May, 2005 meeting minutes as amended.

Pass, unanimously

#### II. Conference Recap

Marshall intends to call a meeting of the conference committee for a full debrief.

Ed will circulate an e-mail to all attendees soliciting their feedback.

Though there are some outstanding expenses yet, it looks like the worst case scenario is that the event will break even.

How to handle conference registration refunds will be an item for further discussion.

#### III. Summer Picnic

Rain date will be July 17. We will request that no guests bring pets.

#### IV. Fall Meetings

Susan will contact Dan Pink to see if he is available.

Susan will also contact those who submitted programs for the conference to see if they are interested in presenting at a fall chapter meeting.

#### V. July 8 Meeting

We will meet at Susan Braverman's home. 8:30 am for coffee and meeting will begin at 9 am.

The focus of the meeting is review of goals as well as succession planning.

Jon will work with Marshall to do some prep work for the meeting.

**VI. Mayorga Event**

Held the event on a Wednesday to try and accommodate different schedules. Small attendance, but will continue to look at pattern.

A member has agreed to begin hosting a coffee house event in northern Montgomery County beginning in September. Details to follow.

**VII. IRS Tax Status**

Ed has completed the tax exempt form and will mail to Marshall for signature and submission.

**VIII. Next Meeting**

Friday, July 8, 8:30 am at Susan Braverman's home.

The meeting was adjourned at 9:37 am.